

Chattahoochee Valley Libraries Regional Board Meeting
October 19, 2023 – 5:30pm
Columbus Public Library

In attendance; Amanda Hollomon, Chair, LaRae Dixon-Moore, Vice Chair, Darcy Brito, Seleta Rogers, and Todd Robinson. Donovan Granville came in later. Staff attending were Alan Harkness, Director of CVL (Chattahoochee Valley Libraries) and Lizette Cruz, Administrative Specialist.

- I. Call to Order – the meeting was called to order at 5:30 pm.
- II. **Approval of July 27, 2023, minutes** – Motion to approve by Todd Robinson, second by Darcy Brito. Unanimous approval by Hollomon, Dixon-Moore, Brito, Rogers and Robinson.
- III. Public Comment – There was none.
- IV. Treasurer’s Report – Director Harkness presented the treasurer’s report. The CVL has received all the allocated funds from the counties for the rural libraries for FY24.
- V. Director’s Report – Director Harkness presented the director’s report. Director Harkness passed out and reviewed the CVL dashboard report with current user statistics.

Director Harkness reminded the board that all of the library branches will be closed on Monday, October 23rd for the transfer from the Polaris library management system to The Library Corporation system. This move will save the CVL \$90,000 a year. These savings will be applied to a large health benefit increase to take place in the next three years which will reach a total increase of \$140,000 a year.

Director Harkness addressed a question being asked by many legislators and citizens inquiring if library systems are members of the ALA. CVL is not an institutional member of ALA. There are some employees who might hold personal membership in the ALA, but it is not required of an employee.

The South Columbus Public Library construction is set to finish in early to mid-2024. So far \$220,000.00 has been raised privately to help with the renovation of SCPL. \$700,000.00 is still needed to complete construction. The CVL does have reserves if they are unable to raise the rest, however doing so would deplete those reserves.

Director Harkness would like board members to begin to think about a replacement for LaRae Dixon-Moore as her term ends in December. She will have to wait out one year before she can be considered to sit on the board again.

EBSCO (GALILEO) has asked Director Harkness to serve on an advisory Board. Darcy Brito from the Muscogee County Library Board and Nea Permenter from the Stewart County Library Board have agreed to attend the Library Association National Conference in 2024, along with six employees from the CVL.

Service agreements between funding agents throughout the region have not been

reviewed since 2012. In 2024 the CVL will be reviewing all of those agreements and revising them to meet present day funding criteria and needs.

VI. Unfinished Business – There was none.

VII. New Business –

i. Approve updated policies

a. GOV8 - Conflict of Interest

Brito made a motion to approve the updates to this policy. Motion was seconded by Dixon-Moore. Motion was approved unanimously by Hollomon, Dixon-Moore, Brito, Granville, Rogers and Robinson.

b. INF4 - Electronic Communications

Dixon-Moore made a motion to approve the updates to this policy. Motion was seconded by Robinson. Motion was approved unanimously by Hollomon, Dixon-Moore, Brito, Granville, Rogers and Robinson.

c. GSV3 – Programs

Brito made a motion to approve the updates to this policy. Motion was seconded by Rogers. Motion was approved unanimously by Hollomon, Dixon-Moore, Brito, Granville, Rogers and Robinson.

d. Updated Organizational Chart

Brito made a motion to approve the updates to this policy. Motion was seconded by Robinson. Motion was approved unanimously by Hollomon, Dixon-Moore, Brito, Granville, Rogers and Robinson.

VIII. Next meeting is scheduled for January 18th, 2024, at 5:30 P.M. Location: Cusseta-Chattahoochee Public Library.

IX. The meeting was adjourned at 6:15 PM.