

Chattahoochee Valley Libraries Regional Board Meeting
July 28, 2022 – 5:30pm
Columbus Public Library

In attendance; Patricia Henson, Chair, LaRae Dixon Moore, Vice Chair, Darcy Brito, Amanda Hollomon, Todd Robinson. Staff attending were; Alan Harkness, Director, Gabriel Lundeen, Deputy Director, Tammie Battley, Operations Coordinator, Katie Burnett, CPL Branch Manager, Laine Presley, CPL Children’s Services Coordinator, and Lizette Cruz, Administrative Specialist.

- I. Call to Order – the meeting was called to order at 5:30 pm.
- II. Approval of April 21, 2022 minutes** – Motion to approve by Todd Robinson, second by Darcy Brito. Unanimous approval by Henson, Hollomon, Robinson, Brito and Moore.
- III. Public Comment – There was none
- IV. Treasurer’s Report – Director Harkness presented the treasurer’s report. CVL has received all the allocated funds from all the counties for FY22.
- V. Director’s Report - Harkness presented the director’s report.
The rebranding process for the CVL system has begun. In the next few months a new logo should roll out. The firm, Library Market, will also be redesigning the CVL website. They will provide a more specialized service geared just to libraries while saving CVL \$20,000 a year in comparison to the local company handling the website presently.

Most of the numbers for the Summer Reading sponsored by AFLAC are in. It doesn’t officially end until Sunday. Completions for children’s is down slightly over last year, however those numbers can change by Sunday. Teens are up significantly and adults are down slightly.

Harkness invited everyone to check out the Smithsonian Exhibit “The Bias Inside Us” before Monday as Sunday is the last day it will be on display. We are the only stop in Georgia for this exhibit’s tour. It has been viewed by well over a thousand people here at CPL. Next year we will have two Holocaust exhibits, one from the Holocaust Museum in Washington D.C. and one from the Georgia Holocaust Museum.

Harkness shared some statistics with the board comparing the trends on circulation, digital and computer usage across the branches between 2019, 2020, 2021 and 2022. Most of the trends are following closely to what would be expected as the libraries have reopened after the pandemic, except for computer usage. Before Covid hit, computers usage was around 280,000 a year. In 2022 the usage has not rebounded the same way it has for circulation. There was some discussion as to why computer usage has not rebound.

Todd Robinson asked about placing a sign on the interstate to indicate that there is a library here. Harkness explained that they can work with the state and city to place some signs, however they are not able to place signs on the interstate. Harkness will be working to place electronic signs at each branch after some major construction projects are completed.

VI. Unfinished Business – there was none

VII. New Business –

- a. **Elect a New Chair-** After some discussion it was agreed that Henson would finish out her term through December of 2022. The election of the Chair and Vice Chair will be tabled until October, with terms to begin in January.
- b. **Approve CVL Hours for 2023-2024 year** – After some discussion about the holidays observed by MCSD and how those affect staff and their leave, a motion to approve the hours as written was made by Amanda Hollomon, second by Darcy Brito. Unanimous approval by Hollomon, Brito, Robinson, Moore, and Henson.
- c. **Approve the New Financial Policy** – The new policy implements cohesive checks and balances for all branches. Motion to accept the new financial policy by Todd Robinson, second by Darcy Brito. Unanimous approval by Robinson, Brito, Henson, Hollomon, and Moore.
- d. **Approve updated version of the Code of Conduct.** Since there is no longer paid security the wording that had security in them has been removed. - Motion to approve by Todd Robinson, second by LaRae Dixon Moore. Unanimous approval by Robinson, Moore, Henson, Brito and Hollomon.

Other comments-

Amanda Hollomon shared about the successful opening of the new expanded Cusseta- Chattahoochee Public Library. Since it's opening there has been a drastic increase in visitors especially of new patrons. One day there was over 50 people at the library at one time.

Patricia Henson shared that the Marion County Public Library has had two local children's authors come in. Georgia Bureau of Investigations has been utilizing the library's conference room for an investigation.

VIII. Next Meeting is scheduled for Oct 20, 2022 at the Cusseta-Chattahoochee Public Library.

IX. The meeting was adjourned at 6:18 PM.